**MY EMPOWERED ACTION PLAN**

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| --- | --- | --- | --- | --- | --- | --- |
| **MONTH** | **FOCUS AREA** | **PROJECT/TASK DETAILS** | **ACTION TO TAKE** | **START DATE** | **COMPLETION**  **DEADLINE** | **ADDED TO QIP?** |
| **JANUARY** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **FEBRUARY** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **MARCH** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |